Instructions for Abstract Preparation & Submission

Submission Deadline
JUNE 15, 2027

Identification

Your submission MUST include the following:

- Full Name, degree(s)
- Mailing address (no PO Boxes)
- Daytime telephone and e-mail address
- Current institution (where fellowship is being conducted)
- Previous institution (where research was conducted, if applicable)
- Year of fellowship or faculty appointment
- Study type: basic science or clinical research

Format

Title and Author:

- Abstracts should consist of a brief title (in bold) descriptive of the research.
- Include first and last names and degrees of the authors.
- Underline the presenting author's name and list the name and location of the institution where research was completed.
- Do not identify authors in the body of the abstract.

Text:

- Abstract text must be 500 words or fewer.
- Sans serif font (such as Arial or Helvetica) is preferred.
- Do not use font sizes smaller than 10 point.

Figures and Tables:

- Please make sure all figures are high resolution (at least 300 dpi).
- No more than a total of 4 figures and/or tables per submission are permitted.
- Please limit figures to 1 graph or image each (ie, no multiple-part figures).
- All figures will be printed in black and white. Please keep this in mind and adjust your figures and legends accordingly.
- Legends should be included with figures and are not included in the 500-word limit.
- Figures should be embedded in the abstract file and not included as separate e-mail attachments.

Eligibility

All work must be unpublished original research in an area related to respiratory diseases. Publication as an abstract alone does not preclude eligibility. Abstracts/papers already presented or scheduled to be presented at future medical meetings are eligible for submission. Only 1 abstract submission of original work will be accepted. All accepted abstracts will be published in a program workbook. The publication of this workbook will not preclude publication or presentation elsewhere.

Content

Organize in the following manner:

a. Disclosure of relevant financial relationships (not included in word count).
b. A sentence stating the purpose of the study, unless stated in the title.
c. A brief statement of methods, if pertinent.
d. A summary of results.
e. A statement of conclusions reached. It is not satisfactory to state, "The results will be discussed."

Submission

- Submit abstracts through the portal at **NJHealth.org/RDYIF2027**
- All identification information listed herein MUST be included with your abstract.
- Abstracts that do not have complete identification information may not be accepted.

Abstract Submission Deadline

All abstracts must be received by 11:59 pm PDT **Monday, June 15, 2027**.

Notification

- Notification of abstract receipt will be provided to you via e-mail upon submission.
- Notification of abstract acceptance or rejection will be provided to you via e-mail by **August 2027**.

If you have additional questions or are having trouble submitting your abstract email ProEd@njhealth.org or call (303) 398-1000.